1. Assessed vehicle maintenance status and completed mileage-based services, including changing out belts, filling fluids and replacing gaskets.
2. Rotated and balanced tires for even wear.
3. Checked brake systems and determined need of pad replacement, disc turning or other maintenance requirements.
4. Measured depth of current tire tread and educated customers about dangers of low tread.
5. Test drove vehicles to determine problems and test repairs.
6. Performed emissions tests according to standard procedures.
7. Inspected customer vehicles for wear, tear and damage from accidents.
8. Changed vehicle oil and replaced filter.
9. Read and followed technical documentation to complete accurate repairs.
10. Completed computer-assigned vehicle alignments.
11. Serviced air conditioning systems, changed and topped off fluids and completed maintenance inspections.
12. Broke down complex mechanical information into simpler parts for individuals with little or no understanding of system operations.
13. Cultivated rapport with transportation industry professionals to streamline buying processes.
14. Explained estimates and determined repair timelines to manage customer expectations.
15. Worked on [Type], [Type] and [Type] vehicles to repair engines, transmissions and electrical systems.
16. Inspected damaged vehicles to estimate repair labor cost and required parts expense.
17. Delegated and supervised vehicle bodywork to body team for restoration and remediation.
18. Maintained awareness of vehicle market trends to assess customer demands and budgets.
19. Repaired brake, exhaust, electrical and other systems for domestic automotive brands.
20. Maintained fleet vehicles in good working order by following preventive and corrective maintenance schedules according to OEM.